

SWAN LAKE ESTATES HOMEOWNER'S ASSOCIATIONS QUARTERLY NEWSLETTER

1st Quarter 2016

Director's Message

Hi Neighbors,

The Board of Directors is currently trying to wrap up the collection of our annual dues. Thank you to all who have mailed in your payment. If you are one of the few who have not already done so, please reach out to a Board member as soon as possible to ensure that you remain in good standing. Our dues are some of the most reasonable homeowner's association fees on the Coast. Our dues are utilized to maintain our amenities such as the pool, fountain, landscaping, playground, etc...and need everyone to pull their weight to ensure Swan Lake has enough funding to make it through the end of the year.

After approximately four (4) years of service representing PIUI, I will be stepping down from the Board when my term ends in March. Additionally, there is currently no Board representation in the Village and P1U2. I encourage any residents who are willing to consider serving on the Board who live any of those above mentioned phases to contact me to further discuss Board member responsibilities. Service on the Board is just as important as the payment of our dues. The pool and other neighborhood amenities will go out of service without volunteers willing to put in time managing our community.

As a reminder, the newsletter can be viewed on the [SLEHOA website](#). Please check your email and/or download it from the website. Any email, mailing address, or telephone number changes should be sent to albrittongpt@bellsouth.net. If we do not have an email address for you on file we will mail hard copy to your physical address we have on file. If you know someone who does not have access to a computer and/or email please let them know they can also pick up a printed copy at the clubhouse.

Please join us at 7:00 p.m. Thursday, March 17th, for the HOA meeting at the clubhouse. At this meeting, the Board will provide and update on future neighborhood happenings and there will be an election of officers. This is also a good opportunity to come out and meet your neighbors.

I look forward to another great year in Swan Lake.

Thank you,

Casey Lyons

**SWAN LAKE ESTATES HOA
Quarterly HOA Meeting Agenda**

November 19, 2015

AGENDA

1. Introduction of Board of Directors
2. Committee reports
 1. Treasurer
 2. Social
 3. Architectural
 4. Beautification
3. Director Elections
4. Open forum

I encourage residents of the Village, PIU1, and P1U2, to nominate interested neighbors for the open positions on the Board. Please contact a director if you are unsure of your phase. Swan Lake needs a fully staffed Board in order to maintain our neighborhood to its fullest potential. Volunteering on the Board only takes a few hours a month. While there are currently no vacancies in any of the other phases, we can always use assistance with our beautification, pool/tennis court and social committees. Please contact an existing Board member or attend the next neighborhood meeting for further information on how to get involved. New Board members with fresh ideas are essential to maintaining an active productive board.

Thank you for your consideration.

Casey Lyons

Beautification Committee:

The purpose of the Beautification Committee is to insure the proper maintenance and upkeep of the landscape in the Swan lake Subdivision. Cajun Cutters is continuously cutting and pruning the shrubbery at the clubhouse, tennis court, Overlook entrance, and around the Fountain area. The bulk of the beautification committee responsibilities take place during the growing season which is just around the corner. Please contact Board member Steve Hall if you are interested in assisting.

Architectural Committee

The purpose of the Architectural Committee is to preserve and enhance the value of our community by maintaining basic conformity with the general architectural style, overall design, and aesthetic standards of Swan Lake Estates. The Architectural Committee which is comprised of volunteers from the community, has a working knowledge of all of the SLE covenants and restrictions, and is able to communicate that knowledge to its homeowners. The Architectural Committee is charged with maintaining the beauty and flow of our neighborhood, by reviewing requests for property alterations, additions or changes proposed by the homeowners, and then compare these requests to the existing SLE covenants. We look forward to working with you. A list of common improvements that require approval by the SLE Architectural Committee include, but are not limited to the following:

- **Additions / Garages**
- **Storage Buildings / Sheds**
- **Detached Gazebos / Pergolas**
- **Fences / Walls**
- **Pools**

We ask that you please submit all plans for your projects to the SLE Architectural Committee for approval prior to beginning your project. Please contact Architectural Committee Chairman, Glen White at gwhiteslhoa@gmail.com (228.314.0452) for further information.

Absentee Ballot for BOD Elections - March 17th

In the event I am unable to attend the March 17th

Homeowner's Association meeting, I am placing a vote to elect: (please print nominee's name clearly).

_____ □

Write in candidate name

To the Swan Lake Estates Homeowner's Association
Board of Directors to represent my phase:

Village ONLY

Your Name: _____ (Printed)

Signature _____

Date _____

Address _____ Lot _____

Should there be contention concerning this vote contact me at
_____ to authenticate this ballot.

Absentee ballots must be mailed to 1) SLEHOA, P.O. Box 3748, Gulfport, MS 39505, 2) hand delivered to any SLEHOA Director, or 3) delivered in person immediately prior to Quarterly Meeting. All ballots must be received by the SLEHOA Secretary before Quarterly Meeting is called to order.

Absentee Ballot for BOD Elections - March 17th

In the event I am unable to attend the March 17th

Homeowner's Association meeting, I am placing a vote to elect: (please print nominee's name clearly).

_____ □

Write in candidate name

To the Swan Lake Estates Homeowner's Association
Board of Directors to represent my phase:

Phase I Unit I ONLY

Your Name: _____ (Printed)

Signature _____

Date _____

Address _____ Lot _____

Should there be contention concerning this vote contact me at
_____ to authenticate this ballot.

Absentee ballots must be mailed to 1) SLEHOA, P.O. Box 3748, Gulfport, MS 39505, 2) hand delivered to any SLEHOA Director, or 3) delivered in person immediately prior to Quarterly Meeting. All ballots must be received by the SLEHOA Secretary before Quarterly Meeting is called to order.

Absentee Ballot for BOD Elections - March 17th

In the event I am unable to attend the March 17th

Homeowner's Association meeting, I am placing a vote to elect: (please print nominee's name clearly).

_____ □
Write in candidate name

To the Swan Lake Estates Homeowner's Association
Board of Directors to represent my phase:

Phase I Unit II ONLY

Your Name: _____ (Printed)

Signature _____

Date _____

Address _____ Lot _____

Should there be contention concerning this vote contact me at
_____ to authenticate this ballot.

Absentee ballots must be mailed to 1) SLEHOA, P.O. Box 3748, Gulfport, MS 39505, 2) hand delivered to any SLEHOA Director, or 3) delivered in person immediately prior to Quarterly Meeting. All ballots must be received by the SLEHOA Secretary before Quarterly Meeting is called to order.

Swan Lake Estates Volunteers

Phase 1 Unit 1

- President: Casey Lyons - dchi157@yahoo.com [228-323-0713](tel:228-323-0713) (term expires- March 2016)
- Vacancy - (Term - March 2016 - March 2019)
- Secretary: Kristy Young - KristyYoung84@outlook.com [228-697-1575](tel:228-697-1575)
(term expires March 2018)

Phase 1 Unit 2
DIRECTOR SPOT OPEN

Phase 2 - Unit 1

Treasurer and Beautification-Steve Hall - steve@jwpcons.com[228-518-0140](tel:228-518-0140)
(term expires March 2018)

Overlook - Phase 3 Unit 1

- Dave Mandal - damarasu@aol.com - [228-539-3969](tel:228-539-3969); [228-860-2903](tel:228-860-2903)

(Term expires March 2017)

- Architectural Committee - Glen White - gwhiteslhoa@gmail.com [228-314-0451](tel:228-314-0451)
(term expires March 2018)

Village -
DIRECTOR SPOT OPEN

Strategic Volunteers:

Upkeep and Key cards:

Jim Dutton - jaclet@aol.com - [228-539-2559](tel:228-539-2559)

Swan Lake Estates Homeowners Association
Reconciliation Summary
Association's Checking Account Period Ending 01/29/2016

Beginning Balance	22,654.00
Cleared Transactions	
Checks and Payments - 10 items	-613.16
Deposits and Credits - 10 items	38,500.00

Total Cleared Transactions	37,886.84
Cleared Balance	60,540.84
Un-cleared Transactions	
Checks and Payments - 3 items	697.78
Total Un-cleared Transactions	97.78
Register Balance as of 01/29/2016	59,843.06
New Transactions	
Checks and Payments - 10 items	-1,695.85
Deposits and Credits - 3 items	10,525.00
Total New Transactions	829.15
Ending Balance	68,672.21

Association's Checking Account, Period Ending 01/29/2016

Swan Lake Homeowners Association Statement of Financial Income and Expense January 2016

	<u>Jan 16</u>	<u>Jan 16</u>
Income		
Homeowners Yearly Dues	<u>38,500.00</u>	<u>38,500.00</u>
Total Income	<u>38,500.00</u>	<u>38,500.00</u>
Gross Profit	38,500.00	38,500.00
Expense		

Contract Labor		
Cleaning Contracts	100.00	100.00
Total Contract Labor	100.00	100.00
General		
Legal-Prof Fees		
Accounting	245.65	245.65
Legal	12.00	12.00
Website	55.95	55.95
Legal-Prof Fees - Other	19.00	19.00
Total Legal-Prof Fees	332.60	332.60
Total General	332.60	332.60
Repairs & Maintenance		
Other		
Pest Control	32.10	32.10
Total Other	32.10	32.10
Pool		
Labor	250.00	250.00
Parts	379.83	379.83
Total Pool	629.83	629.83
Supplies	0.00	0.00
Total Repairs & Maintenance	661.93	661.93
Utilities		
Cable for PC	109.02	109.02
Electricity	780.20	780.20
Water	61.26	61.26
Total Utilities	950.48	950.48
Total Expense	2,045.01	2,045.01
Net Income	36,454.99	36,454.99

Swan Lake Estates Homeowners Association Profit & Loss January 2016

Income

Homeowners Yearly Dues	<u>38,500.00</u>
Total Income	<u>38,500.00</u>
Gross Profit	38,500.00
Expense	
Contract Labor	
Cleaning Contracts	<u>100.00</u>
Total Contract Labor	100.00
General	
Legal-Prof Fees	
Accounting	245.65
Legal	12.00
Website	55.95
Legal-Prof Fees - Other	<u>19.00</u>
Total Legal-Prof Fees	<u>332.60</u>
Total General	332.60
Repairs & Maintenance	
Other	
Pest Control	<u>32.10</u>
Total Other	32.10
Pool	
Labor	250.00
Parts	<u>379.83</u>
Total Pool	629.83
Supplies	<u>0.00</u>
Total Repairs & Maintenance	661.93
Utilities	
Cable for PC	109.02
Electricity	780.20
Water	<u>61.26</u>
Total Utilities	<u>950.48</u>
Total Expense	<u>2,045.01</u>
Net Income	<u><u>36,454.99</u></u>

Sincerely,

Swan Lake Homeowners Association
www.swanlakehoa.org

P.O. Box 3748
Gulfport MS 39505